

Dear Member

Thank you for renewing your U3A in EK membership. We are grateful for your continuing support, particularly when our activities have been almost entirely suspended due to the current pandemic. Be assured that we will resume normal service as soon as it is feasible. In the meantime, we are giving notice of our intention to hold the **AGM**, postponed from 4 May, on **Monday 7 September**. This is necessary to comply with our constitution and the requirements of the charity regulator OSCR. We need a quorum of 50 and with the current government limit of 20 for indoor gatherings we are proceeding on the basis of a meeting via Zoom. Of course, if it becomes possible to hold a meeting in person we will be delighted to change our plans. The agenda for the meeting, in either case, is as follows:

Annual General Meeting to be held at 2pm on Monday 7 September 2020

1	Chairman's remarks and call to order	
2	Minutes of 2019 AGM	<i>Available on website*</i>
3	Matters arising from 2019 minutes	
4	Annual report	<i>Available on website*</i>
5	Financial reports 2019	<i>Available on website*</i>
6	Appointment of independent examiner	
7	Elections Chairman Vice Chairman Secretary Treasurer Executive Committee Member (8) <i>Note: if there is no competition for the various posts the nominees will be deemed to be elected, otherwise a ballot will be organised. The committee also has the power to co-opt two additional members.</i>	Nomination form attached. Please return this to: Elaine de Vries, Secretary, at u3aek.secretary@gmail.com or to 7 Creighton Grove East Kilbride G74 1AJ by 17 August 2020
8	Motions – to be submitted to the Secretary by 17 August 2020	
8a	Motion: <i>That this AGM recognises that any new charge for Council Halls may require a subscription adjustment in 2021 and authorises the Executive Committee to propose an appropriate figure before the 2021 AGM when the then current costs are known.</i>	Moved by the Executive Committee
9	Any other business and members comments	
10	Close of meeting	

** If you are unable to access these documents from the website please let us know so that we can email or send copies to you.*

I hope you will feel able to participate. Please complete and return the attached attendance form. We need this to control numbers for a physical meeting or to issue invitations to attend via Zoom.

3 August 2020

Elaine de Vries, Secretary

University of the Third Age in East Kilbride

Minutes of the Annual General Meeting held on 13th May, 2019 at 2pm, in Greenhills Community Centre, East Kilbride

Apologies – Jean and ColinMcNae, Margaretta Thomson, Anne and Jack McDade, Olive Robb, Elizabeth Gardiner, Jane Webster.

1. Chairpersons Remarks

It has been another busy year for our U3A, with our membership growing to 300 as we enter our eleventh year. The Third Age Trust recently had a 'volunteers' week', when all U3As were encouraged to celebrate the work of volunteers, and thank them. Our own U3A could not have grown so much without the dedication of so many people. Committee members, group leaders, all the people who make sure we have refreshments at monthly meetings, with extra thanks today to Maureen and her team, the people who greet newcomers and make them welcome, the organisers of our annual events like Christmas lunch and the summer outing. Thank you all. Especial thanks this year to those who are stepping down from the committee. Our secretary, Sandra Robb, my rock, whose praises I have sung so many times. Ena Stewart, who has been an active member of the committee from the start, and whose wise advice will be sorely missed. Maereen Ramsay is also standing down from the committee, after a year of bringing a fresh perspective to our deliberations.

As mentioned at the last AGM, we have this year used email to send out notice of the AGM. This has saved considerably on printing and postage costs, and at least a thousand fewer sheets of paper have been used than in previous years. Thanks to Susan Moody, our indefatigable membership secretary, for all her hard work in making this part of our waste reduction policy a reality. We are thinking about our green credentials in other ways too, for example phasing out one use plastic cups for refreshments.

The annual report, which Tom Berney continues to edit for us, many thanks to him, has also been circulated electronically, and is available on our website, and the added bonus is that it can be read far and wide, not just by our own members.

Lots of useful information is on the website, thanks to Tom for keeping it up to date, and I also recommend you to look at U3A Scotland website as well as the main Third Age Trust site, which has a lot of useful information for members, on all sorts of subjects.

Our own annual report shows just how many different activities are enjoyed by us all. Of course, there is always room for more: if you have an interest you would like to pursue or a skill you would like to share, talk to Alan Dickie or any committee member, and we will help you to set up a new group, in council premises or your own home.

U3A Scotland had an information event in January for MSPs, and filmed some of our groups as part of that. I am reliably informed that Peter Sheppard was the break out star of the U3A Scotland video shown in the Scottish Parliament.

Committee members attended workshops and events run by TAT and U3A Scotland, and also network meetings between all the Lanarkshire U3As, Lanark, Biggar, Hamilton and ourselves.

The motion on increasing fees being put forward by the committee today is a precautionary one, in case we need to raise the membership fee next year, depending on what SLC decides about hall lets. Hopefully, we will not have to use it. We are very grateful to the council for their support, which enables us to run so many classes at a low cost to members.

As ever, we have had an interesting programme of speakers over the year, thanks to Lesley. We try to cater for a broad range of tastes, and to steer away from topics that remind us of age and frailty.

My very best wishes to the new chair and the new committee which will be taking us forward in the year to come, and thanks to all of you for your support over the last four years.

2. Minutes of 2018 AGM – Proposed by Jim Stewart, seconded by Joan Deveney.

3. Matters arising from the 2018 minutes – there were no matters arising.

4. Annual Report – Once again Tom Berney has produced an excellent document for us and is to be congratulated for the hard work and effort he puts into its production. The Annual Report takes a lot of work and organisation and Tom is to be commended for producing this chronicle of our activities during 2018. A vote of thanks was given to Tom in his absence by the Secretary.

5. Financial Report – Before I begin I would like to thank Mr Andrew Wilson for his Independent Examination of the accounts and his assistance in preparing the papers for you today.

Jan had circulated the report prior to the meeting – after he walked the members through the highlights of the report, there were no questions asked.

As a registered charity we are obliged to submit our accounts annually to OSCR, the Office of the Scottish Charity Regulator and we cannot do this until they are passed by you at today's meeting. Following completion of my report I would ask you to accept and approve the accounts for 2018 as presented. I will then submit the regulated accounts package to OSCR following conclusion of this AGM.

The members were asked if they would accept and approve the accounts for 2018. There was unanimous agreement of the proposal.

Jan is to be commended for the sterling work he does on our behalf and his great attention to detail.

6. Elections –

Val Yaneske intimated her intention to step down from the post of Chairperson for 4 years but agreed to stay on the committee as an ordinary member. A vote of thanks was given to Val for the hard work and commitment to the post of Chairperson which she carried out with grace and wisdom, making the meeting focused and fun.

Sandra Robb stepped down from her post as Secretary after serving for 7 years. A vote of thanks was given to Sandra for the contribution she had made to the organisation.

Jan de Vries had intimated his intention to continue as Treasurer and was duly accepted.

Maureen Ramsay stepped down from the committee after serving for one year. Maureen was thanked for her contribution to the committee.

There had been no nominations for the post of Chairperson, Vice Chair or Secretary. Val appealed to the members to step up to fill those posts. She stated that there would be plenty of support and guidance for anyone who decided to put themselves forward.

Alan Dickie, Helen Biggins, Jim Stewart, Susan Moody, Joan Hodge, Lesley McIlhagger, Norma Churchill and Tom Berney were nominated as ordinary members of the committee. All agreed to continue to serve on the committee.

7. Motions – Only one motion was received and it was from the Executive Committee.

7a Motion – That this AGM recognises that the new charge for Council Halls may require a subscription increase in 2020 and authorises the Executive Committee to propose and appropriate figure before the 2020 AGM when the then current costs are known. **Moved by the Executive Committee and agreed by the members 13th May 2019.**

8. Member's Discussion – Susan Moody encouraged members to put themselves forward for the vacant posts on the committee. She related how she had shadowed the previous membership secretary and had gained confidence and knowledge in performing in the post before she was ready to take over on her own.

Elaine DeVries also encouraged people to come forward and support the organisation. With a membership of over 300 she was sure that there were people who had the ability and desire to take on the vacancies.

Marilla, the first Chairperson of ECU3A also stated that the value of having an organisation like this was unmeasurable and that as far as she knew we were also the only U3A that didn't charge for teas and coffees!

9. AOB – A vote of thanks on behalf of the members was raised by Elaine de Vries for her work as Chairperson over the past four years.

10. The meeting was duly closed at 14.43 by the Chairperson.

UNIVERSITY OF THE THIRD AGE IN EAST KILBRIDE
Annual General Meeting to be held at
2.00 pm on Monday 7 September 2020

NOMINATIONS 7th September, 2020 AGM

All officers and committee members are elected annually. Members are invited to submit nominations for the following posts. Executive Committee members will be expected to take on active roles allocated to them by the committee.

You may nominate yourself, or other members up to a limit of the posts listed below. If there is competition a ballot will be organised at the AGM. **Please ensure that anyone you nominate is willing to accept.**

Nomination Forms must be received by the Secretary: Elaine de Vries, 7 Creighton Grove, East Kilbride, G74 1AJ **by 17th August 2020.** Nominations may also be sent by email to: **u3aek.secretary@gmail.com**

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To: Elaine de Vries, 7 Creighton Grove, East Kilbride, G74 1AJ

NOMINATION FORM 2020 AGM

CHAIRMAN

VICE CHAIRMAN

SECRETARY

TREASURER

EXECUTIVE COMMITTEE MEMBERS (up to eight)

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I nominate the above member(s). Signed

NB. This is **NOT** a Ballot paper. If necessary a ballot will be arranged at the AGM